

**Community  
College  
of Philadelphia**  
*The Path to Possibilities.*

OFFICE OF ACADEMIC AFFAIRS  
**MEMORANDUM**

**TO:** Dr. Stephen Curtis  
**FROM:** Pascal Scoles  
**DATE:** February 4, 2013  
**SUBJECT:** Institution-Wide Committee Meeting January 28, 2013

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The Institution-Wide Committee met on Monday, January 28, 2013 and the following actions were taken:

The Committee considered the:

**(a) Approval of the Minutes of December 17, 2012**

**Action taken:** The minutes were approved.

**(b) Proposal for Revision to Policies and Procedures Number 8**

**Action taken:** Unanimously recommend approval of the proposal to amend Policy and Procedure 8 to eliminate references to the CAP program, which no longer exists.

**(c) Proposal for a Developmental Mathematics Department**

**Action Taken: Discussed**

c: Tom Hawk  
John Jones  
Pamela Gallimore

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